## **Getting Started**

All applicants to The Met's Fellowship Program must apply online through the following submission portal: <a href="https://webportalapp.com/sp/met\_museum\_fellowships\_arts">https://webportalapp.com/sp/met\_museum\_fellowships\_arts</a>

After creating an account and logging in, all applicants must fill out the following "Profile" section. This section can be updated at any point throughout and after the application process.

## **Profile**

Personal Information
Mailing Address
Education
Professional Affiliation (if applicable)

After filling in the "Profile" section, applicants must fill out an application form and request letters of recommendation. Applicants may apply for one fellowship type per application cycle. The only exception to this is the Fellowship in History of Art and Visual Culture, for which applicants may apply concurrently with the Leonard A. Lauder Fellowship and the Andrew W. Mellon Curatorial Fellowship. Applicants must check off each one for which they are applying in the "Application Form." Sections asking for required materials will then automatically populate. Required materials for each fellowship category in the application form can be found in subsequent sections of this document.

To request letters of recommendation, applicants must click on the "Letters of Recommendation" tab. Guidelines for adding recommenders and monitoring recommendations will be found on that page. We require three (3) letters of recommendation, at least one academic and one professional, none of which may be written by current Met staff members. <u>Applicants eligible to apply to more than one category of fellowship should submit three recommendations for EACH fellowship category</u>. Current fellows who are applying for a renewal of their fellowship must submit two (2) recommendations.

## **Andrew W. Mellon Postdoctoral Fellowship Application**

The deadline for all application materials, including transcripts and letters of recommendation, is the first Friday in November at 5 pm EST / 10 pm GMT. Late materials will not be accepted.

Finalists for the Andrew W. Mellon Postdoctoral Curatorial Fellowship may be called for an interview.

Select the project for which you are applying. The projects are posted on the Fellowship Program website when available and are different each cycle.

**Curriculum vitae** [document upload; no page limit]



A cover letter addressing your interest in the fellowship position [document upload; no page limit]

A statement, not to exceed 1,000 words, specifying your areas of research and their relationship to the Museum's collection and activities. Include relevant experiences related to your chosen curatorial project area. [document upload; no page limit]

A copy of a published paper or recent writing sample [document upload; no page limit]

Write a response of 250 to 500 words to one of the prompts below [short answer]

- Some individuals have a background, identity, skill, or experience that is so meaningful they
  believe their application would be incomplete without it. If this sounds like you, then please
  share your story.
- The Met's Fellowship Program is committed to fostering multiple perspectives that both expand and challenge our understanding of material and visual culture, contributing to a more inclusive, diverse, and equitable discipline. Tell us how your work and experience reflect and advance these values.
- Tell us how a recent or current crisis in your locality (or another locality) has shaped your thinking and describe how you have responded to it in your research or your professional and/or personal activities.

**Transcripts** – If you have not yet completed your PhD, you must upload a copy of your undergraduate transcript and graduate transcript. If you have transcripts from more than one institution for either category (undergraduate or graduate), please upload them as one combined file.

We are unable to accept files that are encrypted or protected, even if they were sent this way by your institution. Please print out the transcript, rescan it, and submit the new file in order for it to be uploaded with your application properly.

**Graduate transcript(s)** [document upload; no page limit]

Undergraduate transcript(s) [document upload; no page limit]

Please list any other fellowships or grants for which you have applied in the same period. [short answer; no word limit]

